

# **Admissions Policy**

## **Wheelwright Lane Primary School**

Date issued: September 2023



*Learning For Life*

Wheelwright Lane Primary is a maintained school and Warwickshire Local Authority is the admissions authority. As such, admissions are administered centrally by the Warwickshire Admissions Service. Full details on admission procedures can be found on the website: [www.warwickshire.gov.uk/admissions](http://www.warwickshire.gov.uk/admissions)

As Wheelwright Lane Primary is located on the border of two authorities, places are often sought by families residing within Coventry Local Authority. These families should contact the Coventry Admissions Service. Full details can be found on the website: [www.coventry.gov.uk/admissions](http://www.coventry.gov.uk/admissions)

All applications for school places are now done online; those experiencing difficulties should contact the Admissions Service on 01926 742047.

As a primary school, Wheelwright Lane admits children in the September after their fourth birthday. They will transfer to secondary school in the September following their eleventh birthday.

The Published Admission Number (PAN) for Wheelwright Lane is 30, with 3 extra places being provided in KS2 classes, *this being cohort dependent (Y3-Y6 inclusive)*.

#### Admissions criteria for Wheelwright Lane Primary.

In the event that there are more applications than places available, these oversubscription criteria will be used:

1. Children whose statement of Special Educational Need (SEN) or Educational Health and Care Plan (EHC) names the school must be admitted.
2. Children in the care of, or provided with accommodation by, a local authority and children adopted from care.
3. Children living in the priority area who have a brother or sister on roll at the time of admission.
4. Other children living in the priority area.
5. Children from outside the priority area who have a brother or sister on roll at the time of admission.
6. Other children living outside the priority area.

Ratified by Governing Body: September 2023

Date for review: September 2024

